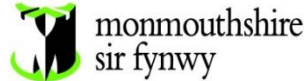


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Brynbuga
NP15 1GA

County Hall
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Usk
NP15 1GA

Tuesday, 25 July 2017

Dear Councillor

INDIVIDUAL CABINET MEMBER DECISIONS

Notice is hereby given that the following decisions made by a member of the cabinet will be made on Wednesday, 9 August 2017.

1. **Caldicot Town Team Funding - Enhancement of Pedestrian Area, Newport Road, Caldicot** 1 - 18

Division/Wards Affected: Caldicot Castle; Dewstow; Green Lane; Mill; Portskewett; Rogiet; Severn; The Elms; West End

CABINET MEMBER: County Councillor Sara Jones

AUTHOR: Judith Langdon, Whole Place Officer

CONTACT DETAILS: judithlangdon@monmouthshire.gov.uk

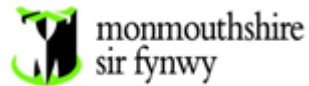
Yours sincerely,

Paul Matthews
Chief Executive

CABINET PORTFOLIOS

County Councillor	Area of Responsibility	Partnership and External Working	Ward
P.A. Fox (Leader)	Whole Authority Strategy & Direction CCR Joint Cabinet & Regional Development; Organisation review; Regional working; Government relations; Public Service Board; WLGA.	WLGA Council WLGA Coordinating Board Public Service Board	Portskewett
R.J.W. Greenland (Deputy Leader)	Enterprise Land use planning; Economic development; Tourism; Development control; Building control; Housing & homeless; Leisure; Youth; Adult education; Outdoor education; Community Hubs; Cultural services.	WLGA Council Capital Region Tourism	Devauden
R.P. Jordan	Governance Council & Executive decision support; Scrutiny; Regulatory Committee standards; Member support; Community governance; Elections; Democracy promotion & engagement; Law; Ethics & standards; Whole authority performance; Whole authority service planning & evaluation		Cantref
R. John	Children & Young People School standards; School improvement; School governance; EAS overview; Early Years; Additional Learning Needs; Inclusion; Extended curriculum; Admissions; Catchment areas; Post 16 offer; Coleg Gwent liaison	Joint Education Group (EAS) WJEC	Mitchel Troy
P. Jones	Social Care, Safeguarding & Health Children; Adult; Fostering & Adoption; Youth offending service; Supporting people; Whole authority safeguarding; Disabilities; Mental health; Health liaison		Raglan
P. Murphy	Resources Finance; Information technology (SRS); Human Resources; Training; Health & Safety; Emergency planning; Procurement; Audit; Land & buildings (inc. Estate, Cemeteries, Allotments, Farms); Property maintenance; Digital office; Commercial office.	Prosiect Gwrydd Wales Purchasing Consortium	Caerwent
S.B. Jones	County Operations Highways maintenance, Transport, Traffic & Network Management; Fleet management; Waste including recycling; Public conveniences; Car parks; Parks & open spaces; Cleansing; Countryside; Landscapes &	SEWTA Prosiect Gwrydd	Goytre Fawr

	biodiversity; Flood Risk.		
S. L. Jones	Social Justice & Community Development Community engagement; Deprivation & Isolation; Community safety; Social cohesion; Poverty; Equalities; Diversity; Welsh language; Public relations; Trading standards; Environmental Health; Licensing; Communications		Llanover



Sustainable and Resilient Communities

Outcomes we are working towards

Nobody Is Left Behind

- Older people are able to live their good life
- People have access to appropriate and affordable housing
- People have good access and mobility

People Are Confident, Capable and Involved

- People's lives are not affected by alcohol and drug misuse
- Families are supported
- People feel safe

Our County Thrives

- Business and enterprise
- People have access to practical and flexible learning
- People protect and enhance the environment

Our priorities

- Schools
- Protection of vulnerable people
- Supporting Business and Job Creation
- Maintaining locally accessible services

Our Values

- **Openness:** we aspire to be open and honest to develop trusting relationships.
- **Fairness:** we aspire to provide fair choice, opportunities and experiences and become an organisation built on mutual respect.
- **Flexibility:** we aspire to be flexible in our thinking and action to become an effective and efficient organisation.
- **Teamwork:** we aspire to work together to share our successes and failures by building on our strengths and supporting one another to achieve our goals.

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REPORT

SUBJECT: Caldicot Town Team Funding - Enhancement of Pedestrian Area, Newport Road, Caldicot.

MEETING: Individual Cabinet Member decision (Cllr Sara Jones, Cabinet Member for Communities and Social Justice)

DATE: 26th July 2017

DIVISION/WARDS AFFECTED: Caldicot Town

1. PURPOSE

To seek approval to release £30,000 of s.106 funding received from Asda to Caldicot Town Team for the purposes of an infrastructure improvement scheme; the scheme will be undertaken by Caldicot Town Team on behalf of Monmouthshire County Council and in consultation with Caldicot Town Council.

2. RECOMMENDATIONS

- 2.1 That £30,000 is allocated to Caldicot Town Team from the 'Town Centre Partnership' s.106 fund to enable the implementation of works in the pedestrian area of Newport Road, Caldicot as illustrated in appendices 1, 2 and 3.
- 2.2 That the works be commissioned by Caldicot Town Team but all works to be undertaken under the supervision of MCC and to standards set by MCC.
- 2.3 That the Town Team undertake the management and maintenance of the newly installed seating and planters and that this arrangement be reviewed by MCC annually thereafter.

3. KEY ISSUES

- 3.1 Caldicot Town Team is promoting a scheme to improve the pedestrian area of Newport Road, Caldicot. This space is owned by MCC and in part by London and Cambridge developers however the whole space is designated as public open space and lies within the control of MCC.
- 3.2 Appendices 1, 2 and 3 hold more detail of the improvements proposed but in summary the scheme includes the removal of existing raised planters (4); the area is to be reinstated with new paviers to create a circular design upon which new seating and planters are to be fixed. Electrical supplies currently situated within the planters are to be retained but housed in suitable boxes installed flush with the paving.

- 3.3 Existing street furniture that is retained in the new scheme is to be decorated as part of the scheme overall.
- 3.4 Advertising signs are to be situated in the planters with the administration and management being provided by the Town Team but all advertising to be subject to existing MCC advertising policies and any new policies that might be introduced at some point in the future.
- 3.5 The proposed scheme is in keeping with the recently completed town centre linkage works. The design is specifically intended to be compatible with any future physical regeneration works within the town centre and, in particular, is in keeping with the visioning document produced by Roberts Limbrick architects in 2015.
- 3.6 The Town Team is seeking to provide the ongoing management and maintenance of the planters and other initiatives within the town centre (hanging baskets). In particular this will include all planting and maintenance of the beds thereafter to ensure a high level of maintenance to enhance the town centre appearance.

4. REASONS

- 4.1 The project is being promoted as a means of improving the public areas in Caldicot Town Centre and the design will complement improvement works recently implemented within the linkage scheme. The existing planters are managed and maintained inconsistently so this proposal will bring uniformity and improvement to the overall appearance of the public areas.
- 4.2 The specification and commissioning of the works by the Town Team offers their members and directors the opportunity to gain experience in providing a modest scheme but all specifications and work will be supervised by MCC staff. The work is being undertaken within public open space that remains the responsibility of MCC so assurance that work is carried out correctly using suitable materials is important for MCC as liability lies ultimately with MCC.
- 4.3 Advertising opportunities on MCC assets is normally managed by MCC. However in this case it is recommended that the Town Team takes on this role and retains the money as an income for ongoing maintenance of the public space although MCC will require access to the Town Team accounts and supporting documentation as and when.

5. RESOURCE IMPLICATIONS:

- 5.1 The Town Team has received quotes to undertake many aspects of the work. Based upon this information a budget of £30,000 to undertake the works is proposed. This is made up of:
- Removal of existing planters (4), paving of space to create a circular paving feature, installation of flush electrical supply boxes - £12,000

- Supply and installation of 4 combined bench/planters (as design shown in appendix 2) - £4,000 per unit – overall cost £16,000.
- Decoration to existing street furniture and ancillary works - £2,000.

5.2 S106 contributions to a value of £225,000.00 have been received towards 'Town Centre Partnership Promotion & Improvement' from the Caldicot Asda development. The amount requested is significantly within the remaining balance of £129,546 available.

6. FUTURE GENERATIONS and EQUALITY ASSESSMENT

The proposal, if implemented, will have a positive impact in terms of promoting local prosperity and sustainability by physically enhancing the town centre and enabling the volunteer Town Team to develop their own skill sets in managing an asset on behalf of the community.

SAFEGUARDING ASSESSMENT:

There are no safeguarding implications associated with the recommendations within this report.

7. CONSULTEES:

County Councillors representing Caldicot town area
Head of Operations
Head of Economy and Innovation
Whole Place Manager

Further consultation to include Caldicot Town Council

8. BACKGROUND PAPERS:

Appendix 1: Newport Road, Caldicot – existing planter locations to be removed
Appendix 2: Newport Road, Caldicot – proposed new seating / planter locations
Appendix 3: Proposed new seating / planter design

9. AUTHOR

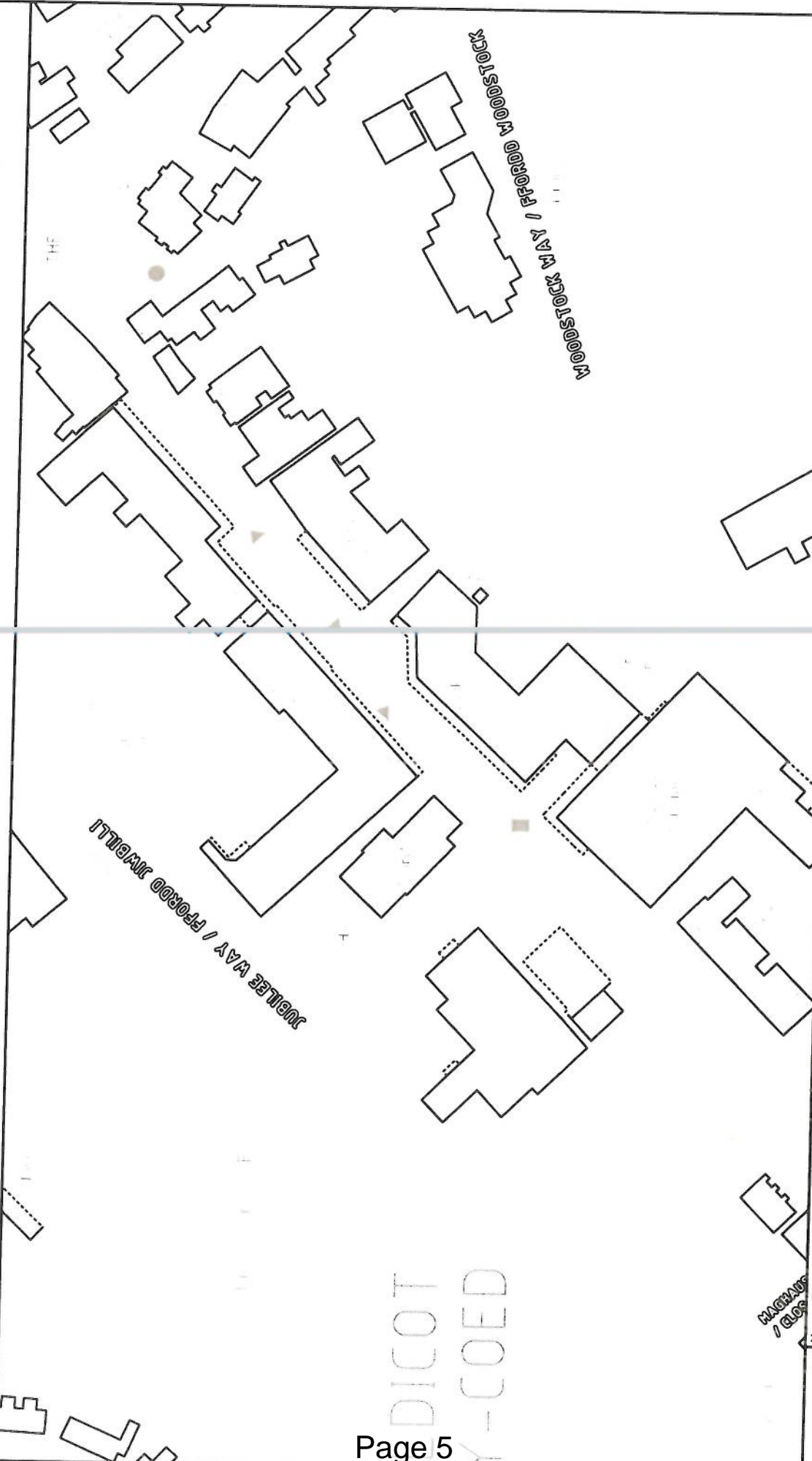
Judith Langdon, Whole Place Officer

CONTACT DETAILS: judithlangdon@monmouthshire.gov.uk

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Appendix 1

Newport Road, Caldicot - Existing Planter Locations - To Be Removed



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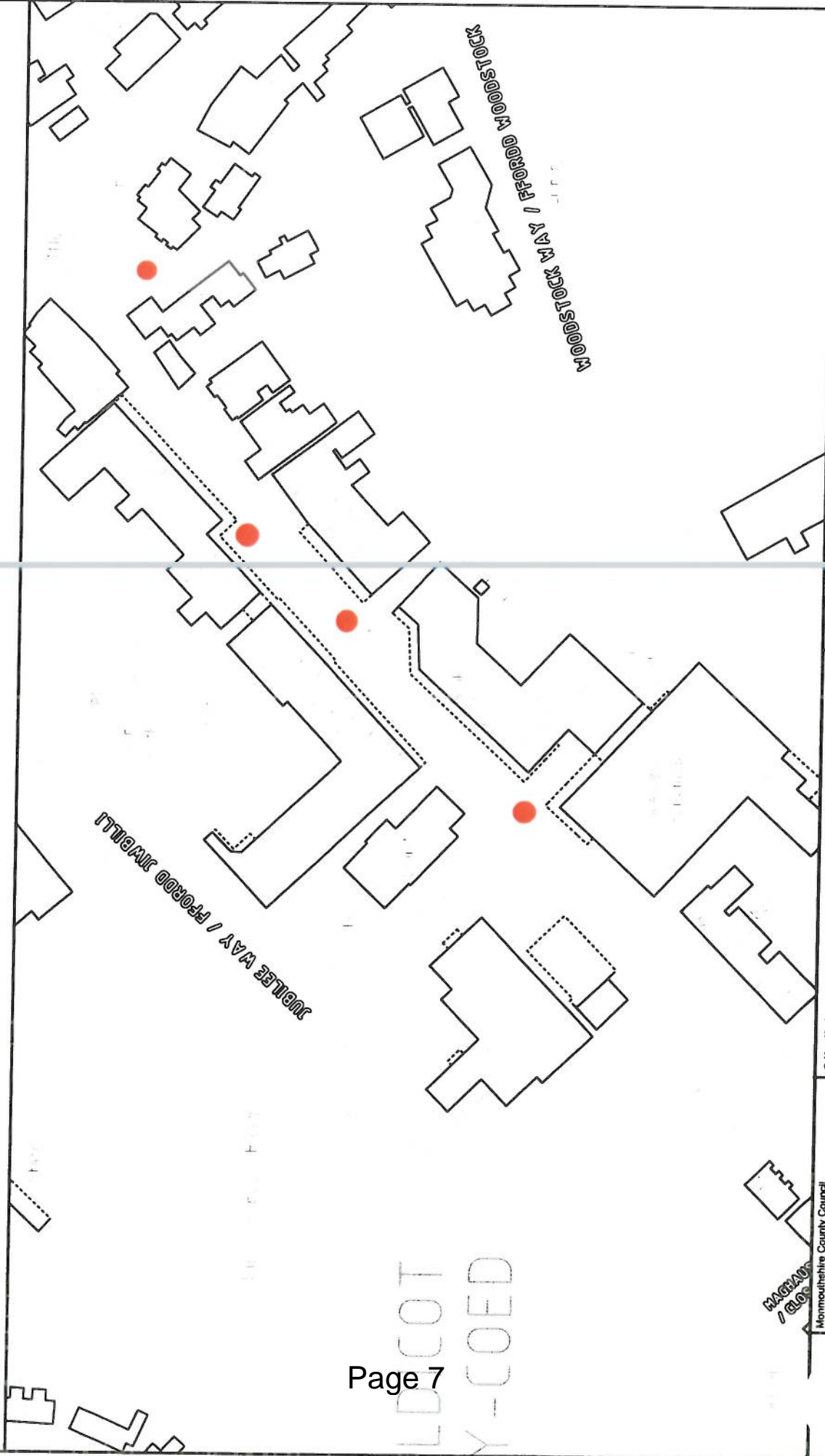
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www.monmouthshire.gov.uk/mymaps

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Appendix 2

Newport Road, Caldicot - New Seating/Planting Locations



© Hewlett-Packard Development Company, L.P. 2011 © Crown copyright and database rights 2011 Ordnance Survey 100023415		Scale 1:1000	Project / Drawing No. 100023415	Rev No.
Monmouthshire County Council County Hall Cwmbran NP44 2XH www.monmouthshire.gov.uk/mymaps				

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Future Generations Evaluation (includes Equalities and Sustainability Impact Assessments)

<p>Name of the Officer Judith Langdon, Whole Place Officer</p> <p>Phone no: 07970 151970 E-mail: judithlangdon@monmouthshire.gov.uk</p>	<p>Please give a brief description of the aims of the proposal</p> <p>To seek approval to release £30,000 of s.106 funding received from Asda to Caldicot Town Team for the purposes of an infrastructure improvement scheme.</p>
<p>Name of Service: Whole Place</p>	<p>Date Future Generations Evaluation form completed: July 2017</p>

NB. Key strategies and documents that may help you identify your contribution to the wellbeing goals and sustainable development principles include: Single Integrated Plan, Continuance Agreement, Improvement Plan, Local Development Plan, People Strategy, Asset Management Plan, Green Infrastructure SPG, Welsh Language Standards, etc





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1. **Does your proposal deliver any of the well-being goals below?** Please explain the impact (positive and negative) you expect, together with suggestions of how to mitigate negative impacts or better contribute to the goal.

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
<p>A prosperous Wales Efficient use of resources, skilled, educated people, generates wealth, provides jobs</p>	<p>The proposal will contribute positively to this goal by increasing the attractiveness of Caldicot town centre as part of wider measures to enhance the town's prosperity.</p>	<p>No negative impacts in terms of prosperity have been identified.</p>
<p>A resilient Wales Maintain and enhance biodiversity and ecosystems that support resilience and</p>	<p>The inclusion of planters in the proposed new seating layout will offer opportunities to improve</p>	<p>No negative impacts in terms of resilience have been identified.</p>

Well Being Goal	Does the proposal contribute to this goal? Describe the positive and negative impacts.	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
can adapt to change (e.g. climate change)	the biodiversity of the town centre and to contribute to the pollinator policy.	
A healthier Wales People's physical and mental wellbeing is maximized and health impacts are understood	The Wales active travel guidance recommends that seating is installed at regular intervals to support people in making walking journeys. The proposal will help with the implementation of this guidance.	No negative impacts identified
A Wales of cohesive communities Communities are attractive, viable, safe and well connected	The Town Team is a volunteer organization which brings people from diverse backgrounds together for the benefit of the town, which also has a benefit in promoting community cohesion.	No negative impacts in terms of community cohesion have been identified.
A globally responsible Wales Taking account of impact on global well-being when considering local social, economic and environmental wellbeing	No positive or negative impacts identified	No positive or negative impacts identified
A Wales of vibrant culture and thriving Welsh language Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation	No positive or negative impacts identified.	No negative impacts in terms of Welsh language and culture have been identified.
A more equal Wales People can fulfil their potential no matter what their background or circumstances	There is no evidence of any negative equality implications relating to this proposal.	There is no evidence of any negative equality implications relating to this proposal. All proposals will be fully accessible.

2. How has your proposal embedded and prioritised the sustainable governance principles in its development?

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Long Term</p> <p>Balancing short term need with long term and planning for the future</p>	<p>If successful the longer term impact of this proposal will be to contribute to the community-led, sustainable regeneration of Caldicot town centre, enhancing local prosperity for the long term. In addition, it will have the positive impact of enabling the Town Team to generate an income, thus making them less reliant upon finite developer contributions.</p>	<p>None identified</p>
 <p>Collaboration</p> <p>Working together with other partners to deliver objectives</p>	<p>This proposal effectively represents a partnership between MCC and the community-led Caldicot Town Team in regenerating the town centre, in consultation with the Town Council.</p>	<p>Further consultation to be carried out with the Town Council.</p>
 <p>Involvement</p> <p>Involving those with an interest and seeking their views</p>	<p>This proposal has been put forward by the Town Team following extensive local research with Caldicot residents and visitors.</p>	<p>Further consultation to be carried out with the Town Council.</p>
 <p>Prevention</p> <p>Putting resources into preventing problems occurring or getting worse</p>	<p>This proposal has a neutral impact in terms of prevention.</p>	<p>None identified</p>

Sustainable Development Principle	Does your proposal demonstrate you have met this principle? If yes, describe how. If not explain why.	Are there any additional actions to be taken to mitigate any negative impacts or better contribute to positive impacts?
 <p>Considering impact on all wellbeing goals together and on other bodies</p>	<p>This proposal has been developed as part of a wider plan to enhance the town centre and to being about the most effective spend of the s.106 funding available to the town.</p>	<p>None identified</p>

3. **Are your proposals going to affect any people or groups of people with protected characteristics?** Please explain the impact, the evidence you have used and any action you are taking below. For more detailed information on the protected characteristics, the Equality Act 2010 and the Welsh Language Standards that apply to Monmouthshire Council please follow this link:<http://hub/corporatedocs/Equalities/Forms/AllItems.aspx> or contact Alan Burkitt on 01633 644010 or alanburkitt@monmouthshire.gov.uk

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Age	No specific positive impacts identified	No negative impacts identified	
Disability	Provision of additional and enhanced town centre seating will have a positive impact for those with mobility issues.	No negative impacts identified	Appropriate consultation with relevant disability groups regarding accessibility of the proposal.
Gender reassignment	No positive impacts identified	No negative impacts identified	
Marriage or civil partnership	No positive impacts identified	No negative impacts identified	

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Pregnancy or maternity	No positive impacts identified	No negative impacts identified	
Race	No positive impacts identified	No negative impacts identified	
Religion or Belief	No positive impacts identified	No negative impacts identified	
Sex	No positive impacts identified	No negative impacts identified	
Sexual Orientation	No positive impacts have been identified	No negative impacts identified	
Welsh Language	No positive impacts have been identified	No negative impacts identified	Ongoing advice will be made available to the Town Team to ensure that they are aware of opportunities to promote the Welsh language, particularly through the advertising space available on the new planters.

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4. Council has agreed the need to consider the impact its decisions has on important responsibilities of Corporate Parenting and safeguarding. Are your proposals going to affect either of these responsibilities? For more information please see the guidance <http://hub/corporatedocs/Democratic%20Services/Safeguarding%20Guidance.docx> and for more on Monmouthshire's Corporate Parenting Strategy see <http://hub/corporatedocs/SitePages/Corporate%20Parenting%20Strategy.aspx>

	Describe any positive impacts your proposal has on safeguarding and corporate parenting	Describe any negative impacts your proposal has on safeguarding and corporate parenting	What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts?
Safeguarding	No positive impacts identified at this point	No safeguarding risks have been identified as part of this proposal	

Corporate Parenting	No opportunities for promoting the interests of looked after children have been identified as this stage, although this will be kept under regular review.	No potential negative impacts have been identified.	
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5. What evidence and data has informed the development of your proposal?

The assessment of the impact of the proposal has taken into account demographic information for the Caldicot area, including census population figures and Wales Index of Multiple Deprivation relating to the relevant Lower Super Output Areas, as well as survey data obtained by the Town Team.

6. SUMMARY: As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?

The proposal, if implemented, will have a positive impact in terms of promoting local prosperity and sustainability by physically enhancing the town centre and enabling the volunteer Town Team to develop their own skill sets in managing an asset on behalf of the community.

7. ACTIONS: As a result of completing this form are there any further actions you will be undertaking? Please detail them below, if applicable.

What are you going to do	When are you going to do it?	Who is responsible	Progress
None identified at this stage			

8. MONITORING: The impacts of this proposal will need to be monitored and reviewed. Please specify the date at which you will evaluate the impact, and where you will report the results of the review.

The impacts of this proposal will be evaluated on:	January 2018, through the Whole Place service improvement plan in-year progress check
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9. **VERSION CONTROL:** The Future Generations Evaluation should be used at the earliest stages of decision making, and then honed and refined throughout the decision making process. It is important to keep a record of this process so that we can demonstrate how we have considered and built in sustainable development wherever possible.

Version No.	Decision making stage	Date considered	Brief description of any amendments made following consideration
1.0	Individual Cabinet Member Decision	July 2017	

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